

Food Vendor Packet

SAT/SUN • JULY 12 & 13



2025 Fee & Payment Schedule - 2 Days

Application Deadline 07/06/2025

***** Limited Space *****

Festival Fees & Payments	By 6/15	From 6/16-6/30	From 7/1-7/10	TOTAL
NAME OF VENDOR:				
Food Vendor (12x12)	\$ 900	\$ 1,050	\$ 1,300	
Food Truck	\$ 900	\$ 1,050	\$ 1,300	
Specialty Drink (12x12)	\$ 900	\$ 1,050	\$ 1,300	
Ice Cream Truck	\$ 400	\$ 450	\$ 500	
Cotton Candy	\$ 300	\$ 350	\$ 400	
Pushcart Vendor (Balloons, Italian Ice, Hotdog)	\$ 300	\$ 350	\$ 400	
MANDATORY Security Fee \$ 200 Each Booth:				\$ _____
Temporary <u>Food & Beverage</u> City License	\$ 75	\$ 75	\$ 75	Separate Payment Payable to: City of Elizabeth
No refunds for inclement weather				No refunds for inclement weather

Security Fee Refund - Space must be clean, no grease on the floor, in good order and without damage to area.

Acceptable Payments Include:

- Money Order
- Venmo OR Zelle ----->

Money Order: Puerto Rican Alliance
740 Wyoming Avenue
Elizabeth, NJ 07208



PRAE Elizabeth
@PRAE-Elizabeth



venmo

Call 908-403-1981 for Payment Questions

Name & Signature NO Refunds: X _____



908-403-1981

Date Paid	
Type:	
Total:	



CITY OF ELIZABETH
CITY OF ELIZABETH, NEW JERSEY
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF HEALTH
50 Winfield Scott Plaza, Elizabeth, NJ 07201-2462
Phone (908) 820-4056 Fax (908) 820-4718

J. CHRISTIAN BOLLWAGE
MAYOR

MARK S. COLICCHIO
HEALTH OFFICER

APPLICATION
TEMPORARY FOOD & BEVERAGE LICENSE
VENDOR BOOTHS

The undersigned does hereby make application for a license to operate a food and/or beverage booth at:

Name of Festival: Puerto Rican Festival

Date of Festival: July 12, 2025 & July 13, 2025

Location of Festival: Veterans Memorial Waterfront Park, 71 Front Street, Elizabeth NJ 07206

Sponsor of Festival: Puerto Rican Alliance of Elizabeth

Sponsor Address: 1 Harbor Front Terrace

Sponsor Telephone: 908-370-5214 or 908-293-3006 E-Mail councilmantorres@gmail.com or prkids2018@gmail.com

Type of Booth:
Food items to be served _____
(Please Be Very Detailed, List ALL Items)

Name & Address of
Licensed Business: _____

Hours of Operation: SETUP 7:00 AM Inspector Arrives 9:00 AM

Name of Operator: _____

Operator Address: _____

Operator Telephone: () - E-Mail _____

In making this application I agree to comply with all the Ordinances of the City of Elizabeth and the laws of the State of New Jersey covering food establishments. It is further agreed that I will surrender this license if granted, to the City of Elizabeth on demand for violating such laws or ordinances.

Signature of Operator: _____ Date: _____



Festival Vendor

Rules & Regulations

All food/beverage vendors must comply with all Licenses, Fire, Health & safety requirements. Failure to adhere will result in the closure of your stand for the time of the festival.

- Hand washing stations must include water disbursed from a container with spigot. Hand washing station must include liquid soap and paper towels. Frequent hand washing is required.
- Bare hand contact with ready to eat food is prohibited. Disposable gloves must be changed frequently.
- All meat products must be stored in freezer's which are powered by generators or stored in ice chests containing sufficient ice to always maintain a temperature of 41 degrees (Fahrenheit) or Greater. All containers/ ice chests must be clean washed and presented in a sanitary manner.
- All food for consumption must be cooked on site. Vendors will NOT be permitted to serve food prepared off site.
- Rice products must be cooked on site and temperature must be always maintained at 135 degrees (Fahrenheit) or Greater.
- Food display areas must provide barrier between vendor and consumer.
- Wares washing station must be provided for utensils. This station must be equipped with water, soap, and sanitizing agent (Clorox).
- Fryers must not be located by food display areas.
- Each vendor booth is required to have a portable 10 lb. fire extinguisher on site. Each vendor must display a sign no smaller than 24 inches by 24 inches indicating the food being sold has been prepared in a non-commercial kitchen, an example of the wording could be: Vendor will reserve a Kiosk/Space by signing this agreement.

NOTICE

**THE FOOD BEING SOLD AT THIS BOOTH HAS NOT BEEN PREPARED IN A COMMERCIAL KITCHEN.
THE WHOLESOMENESS IS SOLELY THAT OF THE VENDOR**

- Each vendor is required to be licensed by the Health Department, please check with the promoter of the festival regarding all fee requirements. Un-licensed vendors will not be permitted and maybe subject to a possible fine.
- There will be NO sharing of spots or subcontracting.
- Alcoholic Beverages are prohibited

Non-compliance with any of the above rules may result in your entry being removed from the festival and \$200 deposit will not be refunded and subsequent disqualification from future festival and future events.

I hereby certify that the information contained in this document is true and correct; that I have read all of the regulations and conditions in this agreement, I understand them and I agree to comply with them and consent to their enforcement. I understand there are no refunds for inclement weather.

Agreed and Consented to Name of Vendor: _____

Vendor Signature

Date



Continued ... Festival Vendor

Rules & Regulations

- PRAE will not return any money as a result of the cancellation of all or any part of the Event due to any incident beyond the control of PRAE including rain or inclement weather, acts of law enforcement and/or government.
- **Note:** Any violation of the regulations contained in this agreement, laws, or local ordinances will result in the retention of the Security Deposit and the immediate closing of Vendor's kiosk/space.
- Vendor will be responsible for their electricity.
- Vendor will limit his/her sales and/or cooking to the kiosk/space assigned. Vendor will not enlarge or change his/her assigned kiosk/space.
- Vendor will only sell the above-described food/merchandise.
- Vendor will not, under any circumstances, sell alcoholic beverages or any type of cigarettes or tobacco products.
- Vendor will not play any sound system unless Vendor is authorized specifically to sell music cassettes or compact discs in the above description of merchandise.
- Vendor will not display the brand or company name of any company that is not sponsoring Event.
- Vendor is prohibited from using PRAE logo or sponsoring organizations logos.
- Vendor will not permit minors inside the kiosk/space.
- Vendor shall only use either propane or charcoal, but not both.
- Vendor will properly dispose of cooking grease. Vendor is absolutely forbidden from throwing cooking grease on the ground, grass, streets, sidewalks or any area around Event.
- Vendor will take complete responsibility for maintaining the kiosk/space in an acceptable hygienic condition, according to state and local health laws.
- Vendor shall indemnify and hold harmless, PRAE, the sponsoring organization and all of both entities' directors, officers, agents, employees and members from and against any loss, damage or expense, including attorney's fees, based upon or as a result of any acts, errors or omissions of Vendor and from any claims, demands or proceedings brought against PRAE, the sponsoring organization or any of its directors, officers, agents, employees and members including but not limited to:
 - Any claims or demands arising from contracts or understandings between Vendor and any third parties made to effectuate the purposes for which this agreement is hereby submitted; and any claims or demands arising as a result of personal injuries or property damage caused by any act or omission of Vendor.
- Vendor will be responsible for complying with all the regulations set forth in this agreement, laws and local ordinances. Vendor will also be responsible for assuring that any person performing any function in the kiosk/space will also comply with the regulations, laws and local ordinances.
- Vendor understands, agrees and accepts that PRAE and the sponsoring organization and all of both entities' directors, officers, agents, employees and members will not be held responsible for any kind of damage or loss incurred as a result of any accident, act of nature or any incident beyond the control of PRAE and/or the sponsoring organization, including rain or inclement weather, acts of law enforcement and/or government.

I hereby certify that the information contained in this document is true and correct; that I have read all of the regulations and conditions in this agreement, I understand them and I agree to comply with them and consent to their enforcement. I understand there are no refunds for inclement weather.

Agreed and Consented to:

Vendor Signature _____

Date _____



General Authorization Release Form **Organizations/Participant, Injury Waiver**

As the person intervening the parade lineup instructional package I do hereby certify that I am an authorized agent of my organization, and as such have full authority to sign this authorization, waiver and release. As a participant in the Puerto Rican Alliance of Elizabeth NJ, Inc. parade/festival I acknowledge that participation in the events exposes me and my organization to a possible risk of personal injury. I hereby release the Puerto Rican Alliance of Elizabeth NJ, Inc., City of Elizabeth and its officers, directors, employees, agents, licensees, subsidiaries, consultants, independent contractors and affiliates (collectively, the "Company"), and any sponsors (as hereinafter defined) of the events, from any and all liability from property damage, personal injuries or other claims arising from or in connection with my participation in the events including claims that are known and unknown, for seen an unforeseen, future or contingent. I have been advised by the Puerto Rican Alliance of NJ, Inc. that we have a right to obtain, and we should have, our own insurance for this event to protect and indemnify us.

I waive any rights of privacy and/or Publicity that I might otherwise have with regard to the youth and displaying of the materials and any derivative work of the materials. No use of my name, boys and or likeness, shall be the bases of any future clean of any kind against any grantee, or its agents, licensees, successors and assigns, and I hereby release the grantees from any and all claims, liabilities or damages arising out the rights granted here under, or the exercise thereof.

I covenant that I will not now or anytime in the future, directly or indirectly, comments or prosecute any action, soup or other proceeding against the company and/or it, sponsors, arising out of or relating to the actions, cause of action, claims and demands here by waved, released or discharged by me.

I acknowledge that I have read and fully understand the participant authorization, injury waiver and release form. This agreement will be binding on me personally, my organization listed above, any and all members of that organization participating in this event, my and their spouse, children, legal representatives, heirs, successors and assigns.

Name of Organization: _____

Authorized agent: _____

Dates of Event: 7/12/2025 & 7/13/2025

Agent signature: _____ **Date:** _____

Spaces assigned on a 1st come 1st serve basis and in a method that makes sense to the eventholder.

ARRIVE EARLY TO SECURE YOUR LOCATION

